## Privacy notice – Coronavirus Bulletin

The following is to explain your rights and give you the information you are entitled to under the Data Protection Act 2018.

The Ministry of Housing, Communities and Local Government (MHCLG) is the data controller. The Data Protection Officer can be contacted at <u>dataprotection@communities.gsi.gov.uk</u>

Your personal data is being collected to subscribe you to the daily Coronavirus Bulletin email and to monitor who is subscribing.

Data protection legislation sets out when we are lawfully allowed to process your data. The lawful basis that applies to this processing is under Article 6 of the GDPR: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

The Data Protection Act 2018 states that, as a government department, MHCLG may process personal data as necessary for our work as a government department.

Your personal data will be held for 6 months following the sending of the last Coronavirus Bulletin.

The data we are collecting is your personal data, and you have rights that affect what happens to it. You have the right to:

- a. know that we are using your personal data
- b. see what data we have about you
- c. ask to have your data corrected, and to ask how we check the information we hold is accurate
- d. ask to have your data deleted
- e. complain to the ICO (see below)

In some circumstances you may also have the right to withdraw your consent to us having or using your data, to have all data about you deleted, or to object to particularly types of use of your data. We will tell you when these rights apply.

Your personal data will not be sent overseas.

We will not use your data for any automated decision making

Your personal data will be stored in a secure government IT system.

When we ask you for information, we will keep to the law, including the Data Protection Act 2018 and General Data Protection Regulation.

If you are unhappy with the way the department has acted, you can make a complaint.

If you are not happy with how we are using your personal data, you should first contact <u>dataprotection@communities.gsi.gov.uk.</u>

If you are still not happy, or for independent advice about data protection, privacy and data sharing, you can contact:

The Information Commissioner's Office Wycliffe House Water Lane Wilmslow, Cheshire, SK9 5AF

Telephone: 0303 123 1113 or 01625 545 745 https://ico.org.uk/